**Request for ethical assessment of the project/research**

**Who submits the application**

- researcher's name, position and contact details (if he/she is not from the institute)

**Name of the project**

**Description of the project**

- briefly describe the project/research (in the form of an abstract)

a) goals,

b) procedure,

c) target groups (is this a more vulnerable population?), where will you recruit them (do they enter the research voluntarily?), obtaining informed consent (how, from whom), data that you will collect (+ sensitive data, e.g. data on disorders, information that could lead to criminal prosecution, data that could harm the participants, cause hostility towards them or expose them to stress or fear of embarrassment)

d) what will the participants do (is the nature of the methods used or the research procedure more burdensome than normal office work?)

e) what data you will collect, how you will handle it, what you will use it for, and who will have access to it (is the research anonymous? if not, how will you anonymize the data?)

f) describe methods/procedures and repositories for data management (anonymized and personal data, recordings and transcriptions of data) and sharing of obtained data (repositories, publishing within an article, others).

g) benefits and risks (both general and individual for participants)

h) debriefing (e.g. how will you proceed in the case of experimental manipulation in which you mislead the participants, or do not reveal the real research goals?)

**Attachments**

Informed consent, methods and others